
Nonprofit Law Resource Library

State-By-State Initial Compliance – Nevada

Initial Filings for Nevada Nonprofit Organizations

1. To Incorporate in Nevada

- a. Submit the [Articles of Incorporation](#) along with a [Customer Order Instruction Form](#) to:

Secretary of State
New Filings Division
206 N. Carson Street
Carson City, NV 89701-4299

Information: (775) 684-5708
Fax: (775) 684-7138
Web Site: sos.state.nv.us/
Filing Fee: \$50

Notes: Various levels of expedited processing can be purchased for between \$75.00 (24 hour) and \$1,000 (1 hour).

The organization must appoint a resident agent who resides in Nevada and who must sign a certificate of acceptance.

All incorporators must sign the Articles of Incorporation.

- b. On or before the last day of the first month after filing the articles of incorporation, the organization must file the [Initial List of Officers, Directors and Resident Agent Form](#). Submit this form to:

Secretary of State
202 N. Carson Street
Carson City, NV 89701-4299

Information: (775) 684-5708
Fax: (775) 684-7138
Web Site: sos.state.nv.us/
Filing Fee: \$25

2. To Obtain 501(c)(3) Tax-Exempt Status

Submit Form 1023, Application for Recognition of Exemption to:

Internal Revenue Service
P.O. Box 192
Covington, KY 41012-0192

Information: (800) 829-1040
Forms: (800) 829-3676
Web Site: www.irs.gov/charities
Filing Fee: \$750 (\$300 if revenues less than \$10,000/year)

3. To Obtain Nevada Sales and Use Tax Exemptions

Submit the Application for Sales/Use Tax Exemption along with a copy of the organization's Bylaws, Articles of Incorporation, current financial statements and IRS Determination Letter to:

Nevada Department of Taxation
1550 E. College Parkway #115
Carson City, NV 89706-7921

Information: (775) 684-2000
Web Site: www.tax.state.nv.us/
Filing Fee: \$0